
St. Matthew's Episcopal Church

2021 Annual Meeting

January 24, 2021



Loving God.
Loving Our Neighbor.
Changing the World.

AGENDA

Call to Order	The Rev. Dr. John Toles
Prayer for Annual Meeting	
Certification of Quorum	Dora Baker / Sr. Warden
Addendum to Bylaws	Online Voting
Appointment of Clerk	Sharon Franklin
Approval of Minutes (2020)	Sharon Franklin
Presentation of the Budget	Avadelle Hibbets The Rev. Dr. John Toles
2021 Pledge Report	Linda Franklin
Elections	Dora Baker / Sr. Warden Nominee Mike O'Brien / Jr. Warden Nominee Linda Franklin / Vestry Member Nominee Jackie Johnson / Vestry Member Nominee Mary McDonald / Vestry Member Nominee Dana Rankin / Vestry Member Nominee Avadelle Hibbets / Treasurer Nominee Sharon Franklin / Secretary Nominee Sharon Franklin / Pledge Clerk Nominee Linda Franklin / Pledge Clerk Nominee Dora Baker / Dioc. Conv. Delegate Nominee Linda Franklin / Dioc. Conv. Delegate Nominee ? / Dioc. Conv. Alternate Delegate Nominee ? / Dioc. Conv. Alternate Delegate Nominee Roger Henneke / Audit / Appointed Faron Johnson / Audit / Appointed
Installation of those elected and appointed	The Rev. Dr. John Toles
Reports	Multiple
Question and Answer	The Rev. Dr. John Toles
The Year in Review	
Announcements and Adjournment	

ONLINE VOTING

Whereas, the Annual Meeting of St. Matthew's Episcopal Church, Enid, Oklahoma, desires to authorize the use of electronic communication and the conduct of virtual meetings, and

Whereas, the Annual Meeting believes the amendments are in the best interests of the Parish and its members.

Be It Resolved, that the Annual Meeting hereby approves the use of electronic communication and the conduct of virtual meetings.

Minutes from the 2020 Annual Meeting

Sunday, January 19, 2020

Submitted by Sharon Franklin, Clerk

Opening - The Annual Meeting of the Parish of St. Matthew's Episcopal Church, Enid, Oklahoma, was called to order at 12:30 p.m., January 19, 2020, in the Parish Hall at 518 W. Randolph, Enid, OK. at 12:30 p.m.

Presiding Officer/Quorum for Annual Meeting - Fr. John presided over the Annual Meeting, which he opened with prayer. Andy Fosmire, Sr. Warden, certified a quorum of wardens, vestry persons and parish members were present.

Appointment of Clerk - Fr. John appointed Sharon Franklin the Clerk of the meeting. A copy of the Annual Parish Meeting reports booklet is attached.

Approval of the Annual Meeting Minutes (2019) - Minutes of the Sunday, January 20, 2019, Annual Parish meeting were presented as printed in the reports booklet. Upon MOTION of Lura Owen, seconded by Erica Roark, the Minutes of the 2019 Annual Parish Meeting were approved unanimously.

Elections - Fr. John introduced Dora Baker as his Sr. Warden appointment to the Vestry and there were no objections.

On MOTION of Andy Fosmire, seconded by Mike Rich, Mike O'Brien was ELECTED Jr. Warden by acclamation.

There being no nominations from the floor, on MOTION of Faron Johnson, seconded by Marilyn Kincannon, Frank Baker and Mike Frickenschmidt were unanimously ELECTED to the Vestry by acclamation.

On MOTION of Fr. John, seconded by Dean McCollough, Sharon Hume was ELECTED Treasurer of the Vestry and Sharon Franklin was ELECTED Vestry Clerk by acclamation.

On MOTION of Jackie Johnson, seconded by Erica Roark, Sharon Franklin and Linda Franklin were ELECTED as Pledge Clerks for another one-year term by acclamation.

Fr. John advised that Dora Baker, as Sr. Warden, is automatically a Diocesan Convention Delegate and Faron Johnson was nominated by the Nominating Committee to be the second Delegate. David Hume was nominated from the floor. On MOTION of Andy Fosmire, seconded by Erica Roark, Faron Johnson was ELECTED the second Diocesan Convention Delegate by majority vote.

On MOTION of Andy Fosmire, seconded by Marilyn Kincannon, Christy Northcutt, Linda Franklin and David Hume were ELECTED Diocesan Convention Alternate Delegates by acclamation.

There being no objections, Fr. John appointed Roger Henneke and Faron Johnson as internal auditors to perform the Parish Audit in 2020.

Installation of those Elected and Appointed - Fr. John advised that the installation of elected and appointed position would be held at the February Vestry meeting.

2020 Pledge Report - Sharon Franklin reported that there were currently 44 pledges, eight fewer than 2019, but total pledge dollars increased by \$3,600, as noted in the meeting booklet. Also, more than half of those pledging, increased their pledges.

Presentation of the Budget - Fr. John advised that the Finance Committee-approved 2020 Budget was reviewed at an open finance meeting held at 9:15 prior to the 10:30 a.m. service today, and he then reviewed the budget as provided in the annual meeting booklet. He explained the Catholic Charities organization and how it could fit within our Community Tithes, and advised of the employment of Rebecca Reneau as our new Parish Administrator.

Parish Reports - Parish reports were presented and Fr. John reviewed Parish statistics, answering questions that were brought forward. He also suggested that parishioners individually communicate with those members we are missing, making them feel welcome.

Adjournment - On MOTION of David Hume, seconded by Dora Baker, the 2020 Annual Meeting was adjourned at 1:20 p.m.

FINANCIAL REPORTS

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01/12/21

Accrual Basis

St. Matthews Episcopal Church Balance Sheet - PY Compared As of December 31, 2020

	Dec 31, 20	Dec 31, 19	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
1.10.10 · SNB Operating	68,885.10	15,312.13	53,572.97
1.10.17 · SNB - Discretionary checking	1,233.11	1,222.49	10.62
1.20.10 · SNB - Savings	24,484.30	40,359.53	-15,875.23
Total Checking/Savings	94,602.51	56,894.15	37,708.36
Accounts Receivable			
11000 · Accounts Receivable	0.00	10,070.00	-10,070.00
Total Accounts Receivable	0.00	10,070.00	-10,070.00
Other Current Assets			
1.30.00 · Permanent Endowment Fund (True)	3,788,600.00	2,994,806.40	793,793.60
1.30.01 · General Endowment Fund (Quasi)	668,083.94	530,298.13	137,785.81
1.30.02 · Perm Endowment for Cap Imp - WB	40,000.00	40,000.00	0.00
1.45.10 · PPD Expense	630.69	0.00	630.69
Total Other Current Assets	4,497,314.63	3,565,104.53	932,210.10
Total Current Assets	4,591,917.14	3,632,068.68	959,848.46
TOTAL ASSETS	4,591,917.14	3,632,068.68	959,848.46
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
2.00.00 · Accounts Payable	5,418.61	8,831.57	-3,412.96
Total Accounts Payable	5,418.61	8,831.57	-3,412.96
Total Current Liabilities	5,418.61	8,831.57	-3,412.96
Total Liabilities	5,418.61	8,831.57	-3,412.96
Equity			
3.05.10 · General Fund Balance	12,854.45	1,277.65	11,576.80
3.10.10 · Temp. Restricted Net Assets	4,573,644.08	3,621,959.46	951,684.62
3.30.00 · Allocated Net Income	-36,197.56	38,633.96	-74,831.52
Net Income	36,197.56	-38,633.96	74,831.52
Total Equity	4,586,498.53	3,623,237.11	963,261.42
TOTAL LIABILITIES & EQUITY	4,591,917.14	3,632,068.68	959,848.46

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Accrual Basis

St. Matthews Episcopal Church
Treasurer's Report PY Compared
January through December 2020

	Jan - Dec 20	Jan - Dec 19	\$ Change
Ordinary Income/Expense			
Income			
4.10.20 · Amazon Smiles	14.08	27.05	-12.97
4.10.16 · Special Pledge - Admin Asst	0.00	26,000.00	-26,000.00
4.10.10 · Current Year Pledge	246,274.14	218,582.79	27,691.35
4.10.14 · Current Year Plate	856.00	4,851.00	-3,995.00
4.10.15 · Current Year Non Pledge	4,753.60	22,859.82	-18,106.22
4.10.19 · Prior Year Pledge	50.00	1,062.00	-1,012.00
4.10.17 · Rent Recieved	0.00	675.00	-675.00
4.10.13 · Interest Income	230.26	563.99	-333.73
Total Income	<u>252,178.08</u>	<u>274,621.65</u>	<u>-22,443.57</u>
Gross Profit	252,178.08	274,621.65	-22,443.57
Expense			
5.10.00 · Diocesan Assessment	40,414.23	44,211.07	-3,796.84
5.10.10 · Occupancy Expense	40,777.56	41,882.91	-1,105.35
5.15.10 · Ministry Expense	6,933.62	8,922.80	-1,989.18
5.20.10 · Admin Expense	10,190.37	12,344.34	-2,153.97
5.25.10 · Employee Expense	166,997.90	176,224.40	-9,226.50
Total Expense	<u>265,313.68</u>	<u>283,585.52</u>	<u>-18,271.84</u>
Net Ordinary Income	-13,135.60	-8,963.87	-4,171.73
Other Income/Expense			
Other Income			
6.10.30 · Payroll Protection Program - \$	24,712.40	0.00	24,712.40
6.10.00 · Allocated Income	295,716.65	44,551.13	251,165.52
Total Other Income	320,429.05	44,551.13	275,877.92
Other Expense			
7.10.00 · Allocated Expense	271,095.89	74,221.22	196,874.67
80000 · Ask My Accountant	0.00	0.00	0.00
Total Other Expense	<u>271,095.89</u>	<u>74,221.22</u>	<u>196,874.67</u>
Net Other Income	49,333.16	-29,670.09	79,003.25
Net Income	<u><u>36,197.56</u></u>	<u><u>-38,633.96</u></u>	<u><u>74,831.52</u></u>

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01/12/21

Accrual Basis

St. Matthews Episcopal Church
Treasurer's Report Budget vs. Actual
 January through December 2020

	Jan - Dec 20	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4.10.20 · Amazon Smiles	14.08	0.00	14.08	100.0%
4.10.16 · Special Pledge - Admin Asst	0.00	0.00	0.00	0.0%
4.10.10 · Current Year Pledge	246,274.14	246,240.00	34.14	100.0%
4.10.14 · Current Year Plate	856.00	5,000.00	-4,144.00	17.1%
4.10.15 · Current Year Non Pledge	4,753.60	10,000.00	-5,246.40	47.5%
4.10.19 · Prior Year Pledge	50.00	1,300.00	-1,250.00	3.8%
4.10.17 · Rent Recieved	0.00	600.00	-600.00	0.0%
4.10.13 · Interest Income	230.26	480.00	-249.74	48.0%
Total Income	<u>252,178.08</u>	<u>263,620.00</u>	<u>-11,441.92</u>	<u>95.7%</u>
Gross Profit	252,178.08	263,620.00	-11,441.92	95.7%
Expense				
5.10.00 · Diocesan Assessment	40,414.23	42,473.12	-2,058.89	95.2%
5.10.10 · Occupancy Expense	40,777.56	40,600.00	177.56	100.4%
5.15.10 · Ministry Expense	6,933.62	20,300.00	-13,366.38	34.2%
5.20.10 · Admin Expense	10,190.37	6,550.00	3,640.37	155.6%
5.25.10 · Employee Expense	166,997.90	182,430.00	-15,432.10	91.5%
Total Expense	<u>265,313.68</u>	<u>292,353.12</u>	<u>-27,039.44</u>	<u>90.8%</u>
Net Ordinary Income	-13,135.60	-28,733.12	15,597.52	45.7%
Other Income/Expense				
Other Income				
6.10.30 · Payroll Protection Program - \$	24,712.40			
6.10.00 · Allocated Income	295,716.65	95,126.79	200,589.86	310.9%
Total Other Income	<u>320,429.05</u>	<u>95,126.79</u>	<u>225,302.26</u>	<u>336.8%</u>
Other Expense				
7.10.00 · Allocated Expense	271,095.89	66,393.67	204,702.22	408.3%
80000 · Ask My Accountant	0.00	0.00	0.00	0.0%
Total Other Expense	<u>271,095.89</u>	<u>66,393.67</u>	<u>204,702.22</u>	<u>408.3%</u>
Net Other Income	<u>49,333.16</u>	<u>28,733.12</u>	<u>20,600.04</u>	<u>171.7%</u>
Net Income	<u><u>36,197.56</u></u>	<u><u>0.00</u></u>	<u><u>36,197.56</u></u>	<u><u>100.0%</u></u>

St. Matthew's Community Tithe - 2020

Date	Organization	Other	Total
01.22.2020	Night to Shine	\$ 1,000.00	\$ 1,000.00
01.29.2020	CDSA	\$ 500.00	\$ 500.00
01.29.2020	Catholic Charities	\$ 500.00	\$ 500.00
02.16.2020	OBA Spud Week	\$ 500.00	\$ 500.00
02.25.2020	Hedges Speech & Hearing	\$ 500.00	\$ 500.00
03.23.2020	Catholic Charities	\$ 1,000.00	\$ 1,000.00
03.24.2020	RSVP	\$ 1,000.00	\$ 1,000.00
04.14.2020	Catholic Charities	\$ 500.00	\$ 500.00
05.12.2020	Catholic Charities	\$ 500.00	\$ 500.00
05.29.2020	Foster Fee	\$ 1,000.00	\$ 1,000.00
06.11.2020	Pope Distributing	\$ 1,000.00	\$ 1,000.00
06.11.2020	CDSA	\$ 1,200.00	\$ 1,200.00
06.19.2020	Catholic Charities	\$ 500.00	\$ 500.00
07.15.2020	Catholic Charities	\$ 500.00	\$ 500.00
07.15.2020	Bennies Barn	\$ 1,000.00	\$ 1,000.00
07.30.2020	Enid School Lunch	\$ 1,650.00	\$ 1,650.00
08.24.2020	Catholic Charities	\$ 500.00	\$ 500.00
09.03.2020	Travis Medical	\$ 1,300.00	\$ 1,300.00
10.23.2020	Catholic Charities	\$ 1,000.00	\$ 1,000.00
11.12.2020	Catholic Charities	\$ 500.00	\$ 500.00
11.18.2020	chisholm Elementary	\$ 1,000.00	\$ 1,000.00
12.02.20	RSVP	\$ 1,000.00	\$ 1,000.00
12.07.20	Catholic Charities	\$ 500.00	\$ 500.00
12.18.20	Leonardo's	\$ 2,500.00	\$ 2,500.00
12.18.20	Episcopal Diocese	\$ 1,000.00	\$ 1,000.00
12.28.20	Youth and Family Services	\$ 1,000.00	\$ 1,000.00
12.30.20	Enid Sports Association	\$ 2,000.00	\$ 2,000.00
			\$ -
			\$ -
			\$ -
TOTAL		\$ 25,150.00	\$ 25,150.00

10%

2020 offerings	\$ 251,947.82	*Does not include \$\$ for special proj - Admin asst, Rent or Int
10%	\$ 25,194.78	
Community Tithe	\$ 25,150.00	
Amount to "True Up"	\$ 44.78	

St. Matthew's 2021 Budget

	2019 Actual	2020 Estimate	2021 Budgeted Amount	Variance from 2020 Annualized
Ordinary Income/Expense				
Income				
4.10.10 · Current Year Pledge	\$ 218,583	\$ 241,893	\$ 257,349	\$ 15,456
4.10.12 Pledge for Special Project	\$ 26,000	\$ 0		\$ 0
4.10.14 · Current Year Plate	\$ 4,851	\$ 1,025	\$ 2,000	\$ 975
4.10.15 · Current Year Non Pledge	\$ 22,887	\$ 4,708	\$ 5,000	\$ 292
4.10.19 · Prior Year Pledge	\$ 1,062	\$ 60	\$ 1,000	\$ 940
4.10.17 · Rent Recieved	\$ 675	\$ 0	\$ 600	\$ 600
4.10.13 · Interest Income	\$ 564	\$ 251	\$ 480	\$ 229
Total Income	\$ 274,622	\$ 247,937	\$ 266,429	\$ 18,492
Expense				
5.10.00 · Diocesan Assessment	\$ 44,211	\$ 39,680	\$ 42,928	\$ 3,248
5.10.10 · Occupancy Expense	\$ 41,883	\$ 40,351	\$ 40,800	\$ 2,209
5.20.10 · Admin Expense	\$ 12,344	\$ 10,812	\$ 7,050	\$ (3,762)
5.25.10 · Employee Expense	\$ 176,224	\$ 164,066	\$ 196,082	\$ 27,174
Total Expense	\$ 283,586	\$ 261,759	\$ 299,159	\$ 34,318
Net Operating Income / Expense	\$ (8,964)	\$ (13,821)	\$ (32,730)	\$ (17,593)
Other Income / Expense				
Budgeted distributions	\$ 18,698	\$ 208,590	\$ 96,015	\$ (112,575)
Total Other Income	\$ 18,698	\$ 208,590	\$ 96,015	
Total Other Expenses	\$ 60,699	\$ 293,709	\$ 63,285	\$ (230,423)
Net Other Income / Expense	\$ (42,001)	\$ (85,118)	\$ 32,730	\$ 230,423
Net Budgeted Income	\$ (50,965)	\$ (98,940)	\$ 0	

REPORTS

Rector's Report / The Rev. Dr. John F. Toles

Parish Statistics

Service / Sacrament	2019	2020	% Change
Sunday Attendance	4,224	1,416	-66%
Number of Sunday Services	150	53	-65%
Average Sunday Attendance*	81	90	11%
Total Communion	5,345	1,567	-71%
Number All Other Services	127	338	166%
Attendance All other Services	3,433	1,044	-70%
Private Communion	158	44	-72%
Ash Wednesday Attendance	56	55	-2%
Easter Attendance	138	2	-99%
Pentecost Attendance	79	2	-97%
Trinity Sunday Attendance	85	6	-93%
Heritage Sunday Attendance	70	0	-100%
Christmas Eve Attendance	155	16	-90%
Baptisms	2	0	-100%
Confirmations	0	0	0%
Weddings	0	2	200%
Burials	6	7	17%
Number of Pledges	44	38	-14%
Pledge Amount	\$264,648	\$273,776	3%
Average Pledge	\$6,015	\$7,205	20%

* Through March 8

Rector's Report / The Rev. Dr. John Toles

The concluding sentence of my report last year: "I look forward to seeing where the Lord will lead us next." Had I known He had 2020 in mind, I may have rephrased that to, "Good Lord, deliver us!"

I could easily document all the challenges and setbacks we've experienced, but you all are just as aware of those issues as I am, so instead, let's look at the good.

March 8 was our last open Sunday before we closed the first time. Leading up to it, our Average Sunday Attendance had increased by 11%. That is a significant increase. I have every reason to believe that when we are able to fully return, we will see an even greater increase.

We now have an online presence that I had never imagined. There are 90 households subscribed to our YouTube Channel and 429 individuals follow our Facebook page. We are able to stream our services (including Sunday, daily Morning Prayer, Mid-week Mass) to both YouTube and Facebook Live. In addition to streaming these services, they are also recorded for later viewing. We are reaching households in and out of our congregation, including people throughout the USA, but also in Thailand, India, Pakistan, South Africa, and more. Did you ever dream that St. Matthew's would be reaching folks with the Gospel who live on the other side of the planet? Neither did I, but isn't it exciting.

In addition to live streaming, we have also utilized Zoom for a more face-to-face setting: adult studies, Holy Happy Hour, fellowship, Bingo!, and other events. Zoom has not been as quick to catch on with members, but the number participating is on the increase. I also use Zoom to meet with individuals for various meetings and pastoral care.

Once we have reopened, we will not be putting all this technology back in the box. It took a pandemic to push us into it, but it has allowed both members and non-members greater access to the church and the Gospel. We'll keep putting the Gospel out there.

I am also delighted with the work we continue to do through our Community Tithe. We support RSVP of Enid, Leonardo's, Catholic Charities, and local schools. We have also signed on as sponsors of the new Advance Soccer Complex, which will provide great opportunities for youth in Enid and the surrounding states through regional tournaments.

Bishop Poulson has not provided us with a date when we will be allowed to fully resume all church activities, but my hope is that by late summer the doors will be open and we'll all be back. For now, we'll continue to utilize the technology (it cooperates most of the time) to fulfill our mission.

Finally, and most importantly, thank you. Thank you for being St. Matthew's Episcopal Church and for your faithfulness during this past year. It is a great joy and honor to serve at St. Matthew's and to live in Enid, Oklahoma. "Praise be to the God and Father of our Lord Jesus Christ, who has blessed us in the heavenly realms with every spiritual blessing in Christ." (Ephesians 1:3)

"I look forward to seeing where the Lord will lead us next."

Senior Warden / Dora Baker

Father John and I joked, maybe too much, that “flexibility” was the word for 2020. But as I look back, maybe it was adaptability. The biggest obstacle in my first year as Senior Warden was supposed to be Fr. John’s sabbatical. As we all know not only did that not occur but we faced many bigger dilemmas. A full scale kitchen remodel, in person vs virtual service decisions, new programs, porch drop offs, so much loss, and SO many tech changes. I am proud of how our ultra traditional church has ADAPTED in the past year. Because of the specialness of this parish and Fr. John’s steadfast leadership, St. Matthews has been uniquely positioned to not only weather this storm but in some ways to come out better for it.

I am more proud of this church than ever before. Each of you have become the hands and feet of Jesus by putting your boots on the ground in action and prayer this past year. Although we have spent less time shaking hands and sharing hugs, our church family has never been stronger or more connected. And to Father John - That sabbatical WILL happen. I will personally hold you to it.

Junior Warden / Mike O’Brien

St. Matthew’s Episcopal Church roofing installation was completed successfully as was the facility’s guttering and downspout system installation. The contractors completed the work in a timely fashion and an inspection was performed post installation deeming all the labor and materials rendered met with the approval of the inspectors. The provider of the roofing materials that had been proven substandard performed pursuant to an agreement, bound by confidentiality between the provider and St. Matthew’s Episcopal Church. All requisite warranties were verified as valid and in full force and effect per the agreements with the roof vendors.

The work necessary to revamp and update the soffit of the front porch of St. Matthew’s Episcopal Church was performed adjunct to the installation of the new roof. Some structural work as also done in the front porch area to shore up the structural integrity of the area.

The lighting of the front porch area was greatly enhanced by the installation of LED can light fixtures thereby improving the security of the area at night.

A meeting on security for churches was held in Enid, Oklahoma at the First United Methodist Church in early 2020. The Jr. Warden from St. Matthew’s Episcopal Church attended as its representative. The meeting was well attended by representatives from area churches and a plethora of useful information was provided. The information was passed along to members of the Vestry for further consideration as to any measures that were presented being useful in the context of security for St. Matthew’s Episcopal Church. The COVID-19 pandemic effect on the cessation of in person events/services had delayed the vetting of any new security measures being implemented.

There was an unfortunate incident involving an automobile striking the American Elm tree on the front property of St. Matthew’s Episcopal Church in the third quarter of 2020 that resulted in the death of the driver of the automobile and damage sufficient to the American Elm tree that required attention of the

Jr. Warden. A certified arborist was contacted along with another tree removal service to honor a competitive bid approach as to the repair/removal of the American Elm tree. Bids were rec'd and a certified arborist from Enid was selected by Vestry. The certified arborist provided the bid in writing to remove the American Elm and grind the stump, for submittal for insurance reimbursement. All expenses, as a result of the removal of the American Elm were paid to St. Matthew's Episcopal Church, with additional monies received by St. Matthew's Episcopal Church for the loss of the tree with a calculated value of the tree loss rendered by the certified arborist.

The new roof did have an issue in late 2020 as reported to the Jr. Warden by Fr. John. The roofing vendors were contacted, and the responsible vendor made the repairs needed to remedy the leak. The roof was then inspected by one of the vendors and found to be on par with what the condition of the roof should be after its one-year anniversary post installation.

Pledge Clerks / Linda Franklin & Sharon Franklin

In 2020, we had a total of 44 pledge units totaling \$264,648.00. For 2021, we currently have a total of 38 pledge units totaling \$273,776.00.

Our 2021 pledge units have decreased by 6 while our total amount pledged increased by \$11,206.00. Half of those members who pledged increased their pledge for this year. Nearly all the decrease in pledge units is due to relocation.

If you ever have any questions about your pledge or your pledge statement, please do not hesitate to call either one of us.

Altar Guild / Mary Henneke

The Altar Guild of St. Matthew's has four teams that serve one week a month. The teams rotate every Saturday morning to prepare for the week's services. This usually takes about 30-40 minutes. We then clean up after the Sunday services, mid-week services, as well as weddings, baptisms, funerals, and other special occasions.

As it has been with everything else, the Altar Guild was affected by Covid 19. The church closed for "in person" worship in March, so our annual Easter polishing party/brunch was cancelled. In the beginning, Fr. John recorded our services, so the AG was suspended temporarily.

Once services began being recorded live (and for a short while "in person"), the AG began to function somewhat normally under new protocol.

With all of that being said, I need to mention how vital the AG is to church services. Each week's services depend on each AG member's responsibilities. Many, many thanks go to all of our devoted members who have faithfully assisted with this ministry. They are: Christy Northcutt, Mary McDonald,

Erica Roark, Patty O'Brien, Avadelle Hibbets, Marianne Gray, Jean McCollough, Gillian White, Claire Hume, Leslie Terrell, Kathy Smith, & Debbie Southwick. Tammy Neal is our official candle caretaker. You are a blessing to us all.

With heavy hearts, we say goodbye to Michelle Evans and Ashley Contreras, who resigned this year. Thank you for your dedication & help these past few years.

If you or anyone you know is interested in joining the Altar Guild at St. Matthew's, please contact Mary Henneke or Fr. John. We are always looking for fresh faces to help prepare for the week's services!

Choir / Elizabeth Allen

The year 2020 brought more changes to the music ministry than in all the history of St. Matthew's Episcopal Church. We were fortunate to maintain our wonderful group of musicians during the Pandemic and I am grateful beyond measure for their willingness to be ever so flexible as we worked through this situation.

Active choir members included Margaret Moss, Sherrel Jones, Leslie Terrell, Lawana Newell, Jacque Hume, Diane Fosmire, Sally Cook, Andy Fosmire, Doug Newell, and David Hume. We also had assistance from Libby Fosmire and Ashley Contreras.

We started a brand new handbell choir which included Erica Roark, Tammy Neal, Paula Nightengale and Diane Fosmire. This was a welcome addition as we could wear masks, gloves and social distance easily while providing a new musical expression of praise to our services.

We continue to be blessed to have a fine organist, Nancy Johnson who has finished her 4th year at St. Matthew's and has been my partner in planning and rehearsing music. I could not have gotten through this year without her help.

We were lucky to have Doug Newell play the violin for Christmas Eve. This was made all the more special because he was playing Joan Allen's violin. We also had a bagpiper, Kent Pharaoh for the Hume Wedding. Thank you to Carman Ball for filling in on the organ.

Thank you Lawana, Doug, Libby and Jacque for singing solos. Since we had to cut down the size of the choir in half to remain socially distanced, everyone in the choir has had a solo at one time or another. I am so proud of their willingness to take this extra step. It says a lot for the quality of the voices in our group. Good going Choir!

Our Christmas Pageant became a virtual event, but brought joy to all who watched it. Thank you to the children (4-29 years old) ☺ for participating in our video production. All participants performed from their home and we had the usual St. Matthew's flair that we have come to expect. Those who participated were Lindy and Nate Northcutt, Clara, Kevin and Max Baker, Haley Hibbets, Emile and

Johnathan Horn, Martin and Elizabeth Robinson, Lucie Neal, Carol Lynn Chimielewski, Vance Cashwell, Sophie Fosmire, Libby Fosmire, Milo Allen, Noah Allen and Finn Tooman. Thank you parents for agreeing to taking on the majority of the direction. And thank you Father John for producing and editing.

Thank you to the congregation for being patient with us during this year.

Acolytes / Claire Hume

Thank you to all who served as acolytes at St. Matthew's Episcopal Church in 2020. Among them were Vance Cashwell, Kendall Chmielewski, Michele Evans, Sophie Fosmire, Linda Franklin, Sharon Franklin, Thomas Herring, Haley Hibbets, Claire Hume, David Hume, Sallie Jo McCollough, Stan Miller, James Neal, Lucie Neal, Tammy Neal, Nate Northcutt, Mike Rich and David Smith.

Each week, we need a EM (Eucharistic minister) for the 8:00 service and a crucifer, two torch bearers and a EM for the 10:30 service. Everyone is so good at communicating absences with one another, finding substitutes and stepping in at the last minute.

2020 brought many challenges to this ministry. Sharon Franklin really stepped up to help with serving and scheduling and it was greatly appreciated!

It is an honor to serve as an acolyte or Eucharistic minister. If you would like to experience this with us, please speak with me or Fr. John+ anytime.

Endowment Committee / Jackie Johnson

The Endowment Committee was created when the Endowment Policy was rewritten to assist us in better managing and maintaining endowment funds. Current members include: Roger Henneke, Mike Frickenschmidt, and Jackie Johnson. The Rector and Sr. Warden are ex-officio members. The committee is tasked with making recommendations to the Vestry with regards to investments.

The endowment grew by almost \$931,131.05 in 2020. Approximately \$668,600 of the growth is attributed to a gift of 5,000 shares of Apple, Inc. The gift of 5,000 shares of Apple Inc. will not be sold and will remain as such. When combining the Edward Jones account with the Wymer Brownlee account, these shares fall within the endowment investment policies. The additional \$262,531.05 is from growth in investments and other earnings, less withdrawals and expenses, of the combined accounts. The year end value of the total endowment is \$4,496,235.58.

Earnings and benchmarks are established for both Edward Jones and Wymer Brownlee and are reviewed by the Endowment Committee on a quarterly basis and by the Vestry on an annual basis.

Memorial Fund / Mary Henneke

The Memorial Committee of St. Matthew's coordinates gifts in memory of loved ones with the church's needs.

In 2020, memorials were donated in memory of Anne Long, Sharon Hume & Lew Meibergen. Funds from Anne's memorial were applied to the kitchen remodel. Sharon's & Lew's funds have not been spent yet.

Please feel free to contact Mary Henneke if you are interested in serving on this committee or if you have any suggestions for the use of its funds.

Holy Happy Hour / Andy Fosmire

Holy Happy Hour or "H3", was quite different in the time of COVID 19. While we continued meeting the third Friday of each month, we gathered via Zoom at 5:30 to share stories and remain connected to our church family. Attendees heard about health concerns, what books or movies we are enjoying, and what our beverage of choice is for that day! Of course we still read Evening Prayer, and have enjoyed the evening, or night prayers found in the prayer books of the Anglican Communion from around the globe. So mark the third Friday of each month for Holy Happy Hour and we look forward to seeing you IN PERSON at H3 in 2021!

VESTRY

Term Expires January 2022

Paul Allen

Mary Henneke

Term Expires January 2023

Frank Baker

Mike Frickenschmidt

Elected 2021 with term expiring 2024

Many thanks to those who served:

Sharon Hume

Michele Evans

Sharon Franklin